



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAHIN, VICE CHAIRMAN
ROSE MORRISON, COMMISSIONER
KEVIN BARRY, COMMISSIONER

JEFF H. RIECK, EXECUTIVE DIRECTOR

BOARD OF COMMISSIONERS

REGULAR MEETING

JUNE 17, 2021

The Regular Meeting of the Board of Commissioners for the **HACD CORP** will be held on Thursday, June 17, 2021 at 5:30 pm, at 2 Mill Ridge Road Danbury, CT. Please contact Jeff M. Rieck at (203) 744-2500 with any questions and/or comments.

AGENDA

- I. CALL TO ORDER**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES-MAY 20th REGULAR MEETING**
- IV. RESIDENT COUNCIL REPORT**
- V. AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING**
- VI. AUTHORITY MANAGEMENT REPORT HOUSING CHOICE VOUCHER PROGRAM**
- VII. FINANCIALS- APRIL-2021**
- VIII. RESOLUTION 355** HACD Corp Board of Commissioners authorizes the Executive Director to exercise the third (3rd) year option to extend the contract for Pest Control Services with EB Exterminating in an amount not to exceed nine hundred ninety dollars (\$990.00).
- IX. CHAIRMAN REPORT**
- X. NEW BUSINESS**
- XI. EXECUTIVE SESSION**
- XII. ADJOURNMENT**

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 JUN 17 A 9:02

BY:



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
ROSE MORRISON, COMMISSIONER
KEVIN BARRY, COMMISSIONER

JEFF M. RIECK, EXECUTIVE DIRECTOR

BOARD OF COMMISSIONERS

REGULAR MEETING

THURSDAY,

JUNE 17, 2021

The Regular Meeting of the Board of Commissioners for the **Housing Authority City of Danbury** will be held on Thursday, June 17, 2021 at 5:30 pm, at 2 Mill Ridge Road, Danbury, CT. Please contact Jeff M. Rieck Executive Director at (203) 744-2500 with any questions and / or comments.

AGENDA

- I CALL TO ORDER:**
- II PUBLIC COMMENTS**
- III APPROVAL OF MINUTES- MAY 20th REGULAR MEETING**
- IV RESIDENT COUNCIL REPORT**
- V AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING**
- VI AUTHORITY MANAGEMENT REPORT HOUSING CHOICE VOUCHER PROGRAM**
- VII FINANCIALS-APRIL 2021**
- VIII PHAS INDICATOR REPORTS-APRIL 2021**
- IX CHECK REGISTER-APRIL 2021**

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 JUN 17 A 9:02

BY:



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAHIN, VICE CHAIRMAN
ROSE MORRISON, COMMISSIONER
KEVIN BARRY, COMMISSIONER

JEFF H. RIECK, EXECUTIVE DIRECTOR

BOARD OF COMMISSIONERS

REGULAR MEETING

JUNE 17, 2021

The Regular Meeting of the Board of Commissioners for the **DHA CORP** will be held on Thursday, June 17, 2021 at 5:30 pm, at 2 Mill Ridge Road Danbury, CT. Please contact Jeff M. Rieck at (203) 744-2500 with any questions and/or comments.

AGENDA

- I. CALL TO ORDER**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES-MAY 20th REGULAR MEETING**
- IV. RESIDENT COUNCIL REPORT**
- V. AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING**
- VI. AUTHORITY MANAGEMENT REPORT HOUSING CHOICE VOUCHER PROGRAM**
- VII. FINANCIALS-APRIL 2021**
- VIII. RESOLUTION-NONE**
- IX. CHAIRMAN REPORT**
- X. NEW BUSINESS**
- XI. ADJOURNMENT**

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 JUN 17 A 9:02

BY: _____

X RESOLUTION 1685 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit the Annual Progress Report to the U.S. Department of Housing & Urban Development for Shelter Plus Care Grant CT0003L1E031912, for the reporting year May 1, 2020 through April 30, 2021.

RESOLUTION 1686 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to accept the addition of the Operations Manager job description, as updated effective 06/17/2021.

RESOLUTION 1687 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to amend the Vehicle Use Policy.

RESOLUTION 1688 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to exercise the third (3rd) year option to extend the contract for Pest Control Services with EB Exterminating in an amount not to exceed twenty-five thousand one hundred sixty five dollars (\$25,165.00).

RESOLUTION 1689 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to amend the MOU the MOU will be amended under Section III. Guiding Principles to include the additional criteria: **C.** When there is an absence of eligible applicants identified from WCSU, HACD may select applicants from the Public Housing waiting list to fill vacancies.

RESOLUTION 1690 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to accept the addition of the position title Director of Technology and Administration with the corresponding job description, as effective 06/17/2021.

RESOLUTION 1691 execute and submit the 2021-2022 Resident Services Coordinator Management Plan and expenditures. This will allow the agency to receive an award of \$21,120 for the period of July 1, 2021 through June 30, 2022.

RESOLUTION 1692 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to engage legal counsel to initiate an eviction action against CIFIC to obtain possession of the Laurel Garden's Space unless CIFIC executes the written lease agreement proposed by HACD within a reasonable period of time from written notification by the Executive Director as determined by the Executive Director.

XI CHAIRMAN'S REPORT

XII NEW BUSINESS

XIII ADJOURNMENT



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
ROSE MORRISON, COMMISSIONER
KEVIN BARRY, COMMISSIONER

JEFF M. RIECK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 20, 2021

COMMISSIONERS PRESENT:

Dom Chieffalo
Ray Yamin
Rose Morrison
Kevin Barry

STAFF PRESENT:

Jeff M. Rieck
Jeff Pagelson
Jennifer Delaney
Devin Marra
Jessie Castro
Kathi Alba

BY ZOOM VIDEO CONFERENCE:

Kim Nolan
Dan Casagrande

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD was held on Thursday, May 20, 2021 at 5:39pm, at 2 Mill Ridge Rd. Danbury, CT. Please contact Jeff M. Rieck at (203) 744-2500 with any questions and / or comments. Upon motion by Commissioner Barry and seconded by Vice Chairman Yamin verbally seconded by Resident Commissioner Morrison the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-APRIL 15th REGULAR MEETING: The minutes of April 2021 Regular Meeting was unanimously approved upon motion by Vice Chairman Yamin and seconded by Commissioner Barry, verbally seconded by Resident Commissioner Morrison the minutes were approved.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite & Jessie Castro-Asset Managers & HCV Housing reviewed by Jennifer Delaney Director of Operation.

FINANCIAL REPORTS: Financial Reports reviewed by Jeffrey Pagelson Chief Financial Officer.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 JUN 17 A 9:02

BY: 

RESOLUTION 1681 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to exercise the second (2nd) year option to extend the contract for Tree Services with Budget Tree Services in an amount not to exceed forty-one thousand five hundred dollars (\$41,500.00). Upon motion by Vice Chairman Yamin, and second by Commissioner Barry and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

RESOLUTION 1682 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to accept the addition of the Purchasing Agent job description, as updated effective 05/20/21. Upon motion by Commissioner Barry, and second by Vice Chairman Yamin and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

RESOLUTION 1683 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to execute a contract for electrical services with Shock Electrical Contractors Inc in an amount not-to-exceed sixty thousand dollars (\$60,000.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms. Upon motion by Vice Chairman Yamin, and second by Commissioner Barry and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

RESOLUTION 1684 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to accept the revisions of the HCV Program Manager job description, as updated effective 05/20/2021. Upon motion by Vice Chairman Yamin, and second by Commissioner Barry and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

CHAIRMAN'S REPORT: Chairman Chieffalo said we miss Jackie Elam.

NEW BUSINESS: None

EXECUTIVE SESSION: Pause the HACD meeting at 6:07pm and will come back to the Executive Session after the DHA & HACD Corp meeting is adjourned. Vice Chairman Yamin motion to enter back into HACD meeting Commissioner Barry seconded it the HACD meeting was re-open. Vice Chairman motion to discuss pending litigation Commissioner Barry second it and for the Executive Director Jeff Rieck to work on what was discussed in the executive session. Vice Chairman Yamin motion to close out the executive session at 6:22pm second by Commissioner Barry the session was closed.

Adjournment: The HACD Meeting was adjourned by 6:23 pm upon motion by Vice Chairman Yamin second by Commissioner Barry and verbally seconded by Commissioner Morrison the HACD meeting was adjourn.



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
ROSE MORRISON, COMMISSIONER
KEVIN BARRY, COMMISSIONER

JEFF M. RIECK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 20, 2021

COMMISSIONERS PRESENT:

Dom Chieffalo
Ray Yamin
Rose Morrison
Kevin Barry

STAFF PRESENT:

Jeff M. Rieck
Jeff Pagelson
Jennifer Delaney
Devin Marra
Jessie Castro
Kathi Alba

BY ZOOM VIDEO CONFERENCE:

Kim Nolan
Dan Casagrande

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD Corp was held on Thursday, May 20, 2021 at 6:11pm, at 2 Mill Ridge Rd. Danbury, CT. Please contact Jeff M. Rieck at (203) 744-2500 with any questions and / or comments. Upon motion by Vice Chairman Yamin and seconded by Commissioner Barry, verbally seconded by Resident Commissioner Morrison the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-APRIL 15th REGULAR MEETING: The minutes of April 2021 Regular Meeting was unanimously approved upon motion by Vice Chairman Yamin and seconded by Commissioner Barry, verbally seconded by Resident Commissioner Morrison the minutes were approved.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite & Jessie Castro-Asset Managers & HCV Housing reviewed by Jennifer Delaney Director of Operation.

FINANCIAL REPORTS: Financial Reports reviewed by Jeffrey Pagelson Chief Financial Officer.

RECEIVED FOR RECORD
DANBURY TOWN CLERK
2021 JUN 17 A 9:03

BY: 

RESOLUTION 353 HACD Corp Board of Commissioners authorizes the Executive Director to exercise the second (2nd) year option to extend the contract for Tree Services with Budget Tree Services in an amount not to exceed five hundred dollars (\$500.00). Upon motion by Commissioner Barry, and second by Vice Chairman Yamin and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

RESOLUTION 354 that HACD Corp's Board of Commissioners authorizes the Executive Director to execute a contract for electrical services with Shock Electrical Contractors in an amount not-to-exceed one thousand dollars (\$1,000.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms. Upon motion by Vice Chairman, and second by Commissioner Barry and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD CORP Meeting was adjourned by 6:13 pm upon motion by Vice Chairman Yamin, Commissioner Barry and seconded verbally, by Commissioner Morrison



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
ROSE MORRISON, COMMISSIONER
KEVIN BARRY, COMMISSIONER

JEFF M. RIECK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 20, 2021

COMMISSIONERS PRESENT:

Dom Chieffalo
Ray Yamin
Rose Morrison
Kevin Barry

STAFF PRESENT:

Jeff M. Rieck
Jeff Pagelson
Jennifer Delaney
Devin Marra
Jessie Castro

BY ZOOM VIDEO CONFERENCE:

Kim Nolan
Dan Casagrande

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA Corp was held on Thursday, May 20, 2021 at 6:08pm, at 2 Mill Ridge Rd. Danbury, CT. Please contact Jeff M. Rieck at (203) 744-2500 with any questions and / or comments. Upon motion by Vice Chairman Yamin and seconded by Commissioner Barry, verbally seconded by Resident Commissioner Morrison the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-APRIL 15th REGULAR MEETING: The minutes of April 2021 Regular Meeting was unanimously approved upon motion by Vice Chairman Yamin and seconded by Commissioner Barry, verbally seconded by Resident Commisssioner Morrison the minutes were approved.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite & Jessie Castro-Asset Managers & HCV Housing reviewed by Jennifer Delaney Director of Operation.

FINANCIAL REPORTS: Financial Reports reviewed by Jeffrey Pagelson Chief Financial Officer.

RECEIVED FOR RECORD
DANBURY TOWN CLERK
2021 JUN 17 A 9:03

BY: A handwritten signature in blue ink, appearing to be "J. Rieck", is written over the stamp.

CHAIRMAN'S REPORT: NONE

NEW BUSINES: NONE

ADJOURNMENT: The DHA Corp Meeting was adjourned by 6:10pm upon motion verbally by Vice Chairman Yamin and verbally seconded by Commissioner Morrison the meeting was adjourned.
